

Project New Hope

JOB OPENING: MSW

Project New Hope promotes and provides safe affordable housing and supportive services, for low and moderate income individuals or families with disabilities (such as HIV/AIDS) and Seniors, living in Southern California.

Reports To: Director of Residential Facilities FLSA Status: Exempt

SUMMARY: The MSW is a full time position that provides direct care management to vulnerable residents of PNH facilities. Job duties are divided into the following two distinct roles:

I. SOCIAL WORK CASE MANAGEMENT - Provide social work case management services to the residents of the Residential Care Facilities for the Chronically Ill.

- a) Participate in the screening of clients to assess for appropriateness of placement.*
- b) Complete initial psychosocial assessment on all new clients prior to admission.*
- c) Participate in case conferences and developing a client services plan with the multidisciplinary team.*
- d) Meet with each client as needed, at a minimum of once monthly with a formal re-assessment quarterly.*
- e) Provide social services according to the requirements of CCLD Title 22.*
- f) Provide social services according to the requirements of DHSP.*

II. LIFE SKILLS SPECIALIST - Assist in developing Independent Living Skills to the residents of the Transitional Residential Care Facilities.

- a) Create activities to develop Independent Living Skills.*
- b) Meet with residents at a minimum once every two weeks.*
- c) Participate in linking residents to services such as case management, housing, transportation assistance, medical care, benefits determination, vocational development or employment placement.*

d) Participate in monthly case conferences.

e) Assist the resident in preparing to move into independent living.

f) Assist resident in learning self-sufficiency according to the requirements of DHSP.

MANDATORY REQUIREMENTS:

- 1. Masters in Social Work degree from an accredited college or university.*
- 2. Driver's License and Auto Insurance*
- 3. Ability to travel L.A. county-wide*
- 4. Fingerprint Clearance*
- 5. Health Screening Clearance including T.B.*

DESIRED QUALIFICATIONS:

- 1. Bilingual Spanish*
- 2. Working knowledge of HIV/AIDS*
- 3. Experience in vocational development and life skills training*
- 4. Experience working in the area of substance abuse*
- 5. Experience with homelessness and working with diverse populations*
- 6. Strong organizational skills to manage client files, track outcomes and provide documentation for contract compliance*
- 7. Demonstrated self-starter who can effectively complete duties with minimal on-site supervision*

This position requires significant regional travel regularly to Project New Hope properties across LA County. Applicants must have reliable personal transportation. Mileage reimbursement provided for eligible work-related travel at the applicable federal rate.

Applications accepted until all positions are filled.

Salary dependent on qualifications. Average range is \$60,000 – 68,000, in addition to health benefits and paid time off.

Project New Hope is an at-will employer.

To apply, please send cover letter and resume to:

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